

Josette Svitter Continuing Education Fund – Overview

Payment will be made to the institution i.e. MATC, Purdue University, etc. or to the scholarship recipient if being reimbursed.

Applicants and the committee must follow the guidelines established by the organization for selection criteria.

Committee will consist of the current WVPMA Board with the President presiding. Committee must follow the selection criteria and guidelines established for participation.

Josette Svitter Continuing Education Fund

Mission Statement:

Stimulate individual growth through advanced education.

Objective:

Provide aid to individuals in the veterinary profession who wish to develop their management and leadership skills.

Criteria:

- Work in a veterinary clinic full time with at least 20 hours a week comprised of management duties.
- Be an active member in good standing of the WVPMA and attended 50% of the meetings in the year prior to application as well as to date of the application.
- Not be a member of the WVPMA Continuing Education Fund selection committee (Board member), or affiliated with the institution or entity providing the course.

- The course must be relevant to advancement of applicant's professional goals
- The applicant must complete and submit application by established deadline.
- The applicant must be available for an interview by phone or in person by the continuing education fund selection committee.
- Applicant is eligible for one grant each calendar year with a maximum accumulation of no more than 3 lifetime awards. Priority will be given to those never having received an award.
- Applicant will work with the committee to arrange payment for the course, participate in the course, and then provide proof of participation in the completed course work i.e. certificate of completion, course grade from institution. Payment may be made directly to the institution or the applicant may be reimbursed if they prefer.
- **Selection guidelines:** See Score Card.
- Provide a detailed summary of the course(s) being taken, background/biography of speaker(s) if available, and the institution/entity sponsoring the class. Provide the number of CE units or credits to be awarded upon completion of the course (if applicable).
- Obtain letter of recommendation which demonstrates good character, good management skills, and interest in the profession as stated in the application.
- The WVPMA reserves the right to make no award in a given year should no applications be submitted or meet our criteria.